

Procurement Code of Conduct





Our Commitment to Sustainable and Responsible Procurement

The business and activities of BESIX Group entities (together “BESIX Group”) are governed by the applicable international and local laws and regulations dealing among others with environmental protection, product and human safety as well as social welfare.

Since supplies, subcontracting and services are largely included in such business and activities, BESIX Group aims to continuously promote sustainable and responsible procurement and consequently expects all their colleagues involved in the procurement chain (together “the buyers”) and all their subcontractors, suppliers and service-providers (together “the suppliers”) to comply with this Sustainable Procurement Code of Conduct. The Group expects that external parties with whom it conducts business share the same vision.

They also acknowledge the principles of the BESIX Group General Code of Conduct and further agree to comply with it.

The BESIX Group values of excellence, co-creation, respect, passion and unity shall equally apply to the buyers and the suppliers and their performance shall accordingly and continuously be monitored and assessed to effectively reach the highest sustainable and responsible procurement standards. Compliance with this Procurement Code of Conduct is one of our selection criteria to evaluate our suppliers’ situation. Non-compliance can also result in termination of procurement contract.

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BESIX Group further expects their buyers and suppliers to effectively contribute to the continuous alignment of the BESIX Group procurement chain with the Universal Declaration of Human Rights, the United Nations Global Compact Ten Principles and the 17 UN Sustainable Development Goals (SDGs) – in this context especially the SDG 12 “Responsible consumption and production” –, the International Framework agreement on fair labour standards, the International Labor Organization Conventions 29 and 105 (forced labor prevention), 111 (prevention of discrimination), 138 and 182 (child labor prevention), the ISO 9001 and 14001 standards and with the guidance principles of ISO 26000.

Safeguarding and promotion of sustainable and responsible procurement is a long-term learning and development process. Such development shall always consider benchmarking with the local practices of the country or area where BESIX Group is operating, it being understood that BESIX Group aims to reach higher standards than the ones prevailing in such country or area in line with the above values and standards.

BESIX Group shall at any time be authorized to assess, audit, compare and reference the buyers’ and/or suppliers’ performances in the implementation of and compliance with this Code of Conduct, as an integral part of BESIX Group corporate social responsibility objectives and action plans. Suppliers shall give to BESIX Group all necessary access to information and data to ensure such assessment, audit, comparison and/or referencing.



The BESIX Group's buyers

Fairness

The buyer shall do his utmost to reach a trusting and continuous relationship with the supplier, respecting corporate responsibility. The buyer shall aim to ensure mutual commitment, transparency and confidentiality of information exchanged.

The buyer shall determine relevant and objective selection criteria and organize fair and objective competition with due consideration for the specific business requirements applicable to the context of the intended procurement.

The buyer shall maintain all information, references and evaluations of any of the BESIX Group suppliers and continuously share the same with the other BESIX Group buyers, this with a view on the permanent preferred selection of the supplier which effectively contributes to BESIX Group sustainable and responsible procurement.

Conflict of interests

The buyer shall remain impartial and follow the principles of fair competition and bribery prevention in order to stay independent in the decision-making process and ensure sustainable and responsible procurement. The buyer shall avoid any situation in which a secondary or conflicting interest may influence his professional conduct.

The BESIX Group's buyers

Gifts and hospitality

The buyer shall refrain and discourage other parties from receiving gifts or hospitality in any way. By hospitality we mean meals, events, entertainments, travel, ... Small value gifts are tolerated to the extent that they take part of national or local customs and are legally valid. The buyer shall avoid hospitality advantages as it may be considered as a way to prevaricate in the objectivity of the procurement process. In case of any doubt about a gift or hospitality, the buyer shall refer to his line manager or the BESIX Group CSR officer.

Social, safety, health and environmental aspects

The buyer shall include in the procurement process all relevant social, safety, health and environmental standards with the same consideration as to the economic and financial aspects from the first contact with the supplier to the final award decision.

The buyer shall endeavor to determine and communicate in due course to the candidate supplier the above criteria and standards.

The buyer shall ensure that the supplier understands what the buyer collects, the objective of his action, and how and how long these data will be managed. The buyer shall ensure that the supplier fully agrees with this project.



The BESIX Group's suppliers

Employment standards

The supplier shall comply with the laws and regulations in all countries where it operates. This includes the exclusion of all forms of illegal or forced labor, of child labor and of any discrimination or preference in relation with employment.

Integrity and loyalty

The supplier agrees with the principles of loyalty and integrity as of the essence of a sustainable and reliable relation with BESIX Group. The supplier shall comply with all applicable laws and regulations related to fair competition, bribery prevention, extortion, money laundering and gifts. They shall avoid and identify and disclose to BESIX Group any situation presenting an actual or potential conflict of interest.

Environment

The supplier shall continuously consider the highest standards for the preservation of environment and biodiversity as applicable in the country where it operates and shall develop environment friendly initiatives and proposals in all his proposals and further in the due execution of any awarded procurement contract, as well as a system of sharing et collective use of equipment.

The supplier shall continuously minimize the nuisance to nature and local community, the use of energy and water and the waste production. In the respect of circular economy, it shall conduct a long-term vision

The BESIX Group's suppliers

and ensure to provide recycling solutions for any waste generated at all stages of execution of any awarded procurement contract. It shall identify opportunities for optimizing the purchase's life cycle.

The use of toxic substances shall be restricted as much as possible whereas their safe handling shall be secured.

Health & safety

The supplier shall ensure a safe and healthy work environment to his employees, workers and sub-contractors, if any, that would be authorized by BESIX Group as well as to any employee, worker or third party that would be involved, directly or indirectly, in or around of the execution of any awarded procurement contract.

The supplier shall develop proactive actions to improve health and safety conditions for the same at all stages of the tender and the execution of any awarded procurement contract.

Any situation with a risk of health and safety shall immediately be disclosed to BESIX Group and mitigation measures shall be taken by the supplier without further notice.

Products, equipment & services

The supplier shall consider the highest environmental, health and safety criteria in the production and realization chain of the products, equipment and services as well as resources involved, in their tender and the execution of any awarded procurement contract and shall only use complying products, equipment and services.

As CE requirements include various obligations related to safety and environment, the purchased products and equipment shall comply with such requirements, also when sent to a non-EU country.

The supplier shall work on the continuous improvement of their products, equipment and services to reach the highest standards of sustainability and responsibility.

Confidentiality

The supplier shall comply with a strict confidentiality duty in relation to the information that it collects from BESIX Group and shall refrain from using such information for any other purpose than its tender to BESIX Group and the execution of any awarded procurement contract.

Supplier and buyer are automatically committed by this Code of Conduct when they enter into any commercial relationship, from tender stage to due execution of any awarded contract.

Compliance to this Code of Conduct may be audited by BESIX Group at any time, whereby buyer and supplier shall fully and transparently participate.